

ASSCI ONLINE APPLICATION INSTRUCTIONS

for students admitted into the ASSCI approved program

The instructions in this document are for the students who are admitted in a study abroad in China program on your campus and the teaching faculty will work with you to fill out the ASSCI scholarship application.

Websites:

1. Chinese Government Scholarship program official website is <https://campuschina.org/>
2. Click blue bottom “**Scholarship Application for Students**” on the top right side, the online Application Form: <https://studyinchina.csc.edu.cn/#/login>.

*Please create a student account to complete the online application form. Click on the **English** option, and the page will be translated.*

Please note, the selection process will solely rely on the online system and application material submitted electronically. Hard copies are needed only as a reference to the Chinese Embassy as a proof of your submission. Therefore, please make sure all the documents submitted online are truthful, correct, and complete.

Completing your online application

Please read through the following steps before starting your application. In the next section, you will be provided with step-by-step instructions related to completing the online application.

Here is what you need to fill in:

1. Program Category is **Type A**; Agency No. is **8401**; Agency name is **Embassy of P. R. China in U.S.A.**;
2. For Language Proficiency, Chinese language skill is preferred but not required.
3. Under the Proposed Study in China section, please choose “**General Scholars**” in response to the item “Apply for”, **Note: ASSCI program students will only be under “General Scholars” no matter if you are undergraduate or graduate students in the United States.**
4. For the Preferences of Institution section, please choose the institution provided by your teaching faculties.
5. For Duration of the Major Study, please note that based on the length of schooling provided by the university and your chosen start date, the system has given the end date of your major study. If you are planning to change it, please reach the university and make a confirmation.

6. "Contact in China" is for applicants who are under the age of 18 and need guardianship. If it does not apply to you, please leave it unfilled.
7. ** "Dispatching Authority" and "Application Receiving Agency" refer to the Chinese Embassy in Washington D.C.

Completing your application – Supporting Documents

Please follow the website instructions to submit the application online (Including Personal Information, Education and Employment History, Other contacts). Also, please save and download the completed form at the end and email it to Sufei Li at Lis@aascu.org

1. **Mandatory** - The printed CSC-ASSCI online application – should be signed (please note that the name needs to match the one on the passport).
2. **Mandatory** - Copy of the passport photo page and passport/visa-style photo;
3. **Mandatory** - Highest Diploma granted (no need to be notarized);
 - a. If you are going to receive your bachelor's or master's degree in the coming May, please submit an **official** letter from your current school as proof of student status with the title of your expected degree and expected date of graduation;
 - b. If you are a freshman, sophomore, or junior, please submit a copy of your high school diploma;
4. **Mandatory** - The **Official** Academic Transcript (no need to be notarized);
5. **Mandatory** - A Study Plan (or Personal Statement) - should explain in detail what you plan to achieve by participating in the study abroad program in China with the scholarship program. It must include such information as your current or area of your studies, the field of your research interest, your background, and your interest in China and in Chinese culture. Please note that the Study Plan or Personal Statement requires a **minimum of 500 words**;
6. **Mandatory** – A letter from your doctor indicating that you are healthy to travel internationally.
7. **Mandatory**- Non-Criminal Report Record from the local public authority
8. **Mandatory**: Pre-admission Letter. (Usually the leading faculty should be able to request such letter for all the students participating in the class.)

***Note:**

1. The application form can only be downloaded after the submission of all applications. If the account contains unsubmitted applications, the applicant will not be able to download the application form.

2. After finishing all the required applications, please remember to send one copy to Sufei Li at lis@aascu.org for backing up.
3. For any questions during the application process, or for more information, please contact Sufei Li at lis@aascu.org